

ABC Race Officer Guidance Notes

Race Preparations

- Arrive at pier ~1hr before start.
- Collect key to rescue boat locker and sailing cupboard from Clubhouse sideboard.
- Phone Shell Oil (01383 892123) to ask about vessel movements and get forecast.
- Review weather.
- Use Course Sheet (2009) to select a course of appropriate length. This can vary to suit mood of OOD, competitors, wind and precipitation; usually aim for the fastest boat to finish in 2 hours, slowest 3hours.
- Courses are all in pairs – pick the one starting into the wind.
- Collect all equipment you will need from the club locker or Clubhouse:
 - ✓ Air horn
 - ✓ Course identification boards
 - ✓ Flags L, E, P, S, 1st Substitute, AP and X (X is tied to a mop)
 - ✓ Race score sheet (either in locker or in the Clubhouse sideboard)
 - ✓ Handheld radio (Operate on Channel 77, to communicate with fleet)
- Display the course letters on the railings at the end of pier.
- Enter names of all race entrants onto score sheet.

Start Procedure

- 10 mins before start raise flag E and sound horn.
- 5 mins before start raise flag P and sound horn.
- Start: drop both flags and sound horn.

Problems

- If you are having problems and need to postpone start, raise flag AP and toot horn twice.
- If AP has been raised, drop it 11 minutes before new start time, toot horn, then continue with normal 10,5,Go start sequence
- If someone is over the line before the start, wave the X flag , sound horn once and shout and scream to identify the boat.
- If it all goes to pot, raise the 1st substitute for a General Recall, and sound horn twice.
- To re-start race after a General Recall, drop 1st substitute at 11 minutes before start then continue with the normal 10,5, Go start sequence.

Other Signals

- Flag L - Come within Hail (late change in instructions)

- Flag S - Shorten course. Finish between flag S and outer distance mark
e.g. reduces race from 2 laps to 1 lap

End of the race

- Sound horn at the finish of each vessel and record the time on score sheet.
- Make sure all equipment is put away properly and radio is put on charge.
- Calculate corrected time.
 - $\text{Corrected time (minutes)} = \text{Elapsed time} \times 1000 / \text{Handicap}$
 - or use spreadsheet (but also fill in score sheet)
- Pin score sheet on notice board in clubhouse